

**ELK GROVE COMMUNITY SERVICES DISTRICT
MINUTES OF REGULAR BOARD MEETING
Tuesday, September 3, 2002
EGCSD Administration Building**

ATTENDANCE:

Directors present included Gerald Derr, Doug McElroy, Elliot Mulberg, Pat Perez, and Elaine Wright.

General Manager Rita Velasquez, Battalion Chief Rick Holmes, Administrator of Parks & Recreation David Wigginton, and Administrative Services Director Jeff Ramos were also in attendance.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. President Derr called the meeting to order at 6:30 p.m.
2. David Wigginton led the Pledge of Allegiance.

B. ANNOUNCEMENTS/PRESENTATIONS

1. Rita Velasquez introduced and welcomed Linda Beymer, a new reporter for the Sac Bee Laguna Bureau.
2. Director Perez complemented Murray McDaniel on doing a great job in an interview regarding playground safety with Channel 3 as well as the Fire Department on their interview of the 9/11 ceremony, both of which were broadcast on the 5 o'clock news.

C. GENERAL MANAGER/DEPARTMENT HEAD REPORTS

1. Administrative Services Department – Rita Velasquez reported the recently passed State budget should not affect local government; however CSDA will review all trailer bills as they come about to make sure local government revenues are protected.

Staff continues to meet with the architect and consultants on the Laguna Community Park Aquatic and Community Center; an update will be forwarded to the Board at their next meeting. As for the Administrative Building sprinkler and HVAC systems project, it was determined an 8-inch water line needs to be installed east of the Rec Center; engineers will be hired to prepare the necessary documents and perform load calculations for the systems. Meetings also continue with the BIA to discuss parkland development fee issues as well with developers in the Laguna Ridge Plan regarding parks and trail linkages.

Recent events held included the final Hot Summer Safety Night at Station 73 last Thursday which drew a large crowd, as did the free concert in the park last Friday night at Laguna Town Hall.

Upcoming events include the September 11 remembrance ceremony scheduled at Station 71 at 7:28 a.m.; the Salute to Ag lunch on September 13 at Elk Grove Park; the Chamber's Experience Elk Grove tour on September 19 for prospective businesses coming into town; and the Chamber's Business Expo on September 21 at the Elk Park Village Shopping Center.

Jeff Ramos reported the recently held Benefits Fair in the Administration Building where plan providers were on hand to answer questions was well attended; the Administrative Services Department took over supervision of all custodial staff district-wide in August; the restroom in the Laguna Stonelake Community Park is under construction; Kristyn, along with the Parks Department, have recruited two local radio stations as co-sponsors for this year's Harvest Festival; staff continues to work on the web site redesign and will present a demonstration to the Board upon completion; and staff will forward an update of the impact to the District's deferred comp plans as a result of the 2001 Tax and Reconciliation Act signed in 2002 by President Bush at their next meeting.

Jeff also reported he has been working with the City and County in developing policies and procedures for the CSD to take over Quimby land calculations, a move he believes will a more efficient and effective way for the CSD to receive that money.

2. Parks & Recreation Department – Jerry Fox reported grants applied for include one for \$42,000 from the State to be used for the final ball field renovations at Elk Grove Park and one to the Sacramento Housing and Redevelopment Agency for \$175,000 to construct outdoor restroom facilities at the Laguna Town Hall; staff is waiting to hear back on grants submitted for the Environment Adventures Program and the Ehrhardt House renovation.

The Park Maintenance Division has been busy in the last month completing 178 work orders; preparing 120 feet of ball field; repairing five irrigation pumps and six main line breaks; and installing new landscaping at Franklin Boulevard between Millstone and Elliot Ranch. In addition to the three parks under construction in Laguna West, the Jones and Simpson parks are also being built at this time.

Under the Recreational Division, there was a 40% increase in fall program registrations over last year. Over the summer, 348 children participated in the flag football program; pee-wee clinics have doubled over the last year – 50 sessions versus 25; 1,000 participated in the softball program; and there were over 1,500 visitors at the Elk Grove pool. Staff has put to good use a new 15-passenger van recently purchased for the Department with 2000 Bond Act funds and donations received from Don Nottoli, Dial Medical Services and River City Bank.

Finally, Jerry invited the Board to attend the Equipment Expo at Elk Grove Park on Friday, September 13, starting at 10:00 a.m. He stated \$10,000 was raised for scholarship funds from last year's Expo, with \$2,000 of it donated to the New York Firefighter Fund through the CSD Fire Department.

3. Fire Department – Battalion Chief Holmes indicated Chiefs Meaker and Grueneberg expressed their regrets for not being at the meeting tonight since they were in Washington State inspecting training facilities with design perimeters similar to the District's training facility. Operations for the month of August included 592 incidents; ones to note included a high-speed vehicle accident on Harbour Point with one fatality – another passenger who was flown out by helicopter is reported to be doing well; there has been a rash of dumpster fires in the Emerald Park area – Fire Prevention is working on a mitigation plan; and also a number of minor natural gas leaks as a result of on-going construction in the area.

In the Training Division, sessions included a refresher course on poison oak awareness, customer service training, self-contained breathing apparatus competency testing, quarterly wet drills, and apparatus backing procedures.

Mechanically, Engine 73 is having the rear brakes and axle serviced and should be back in service by the end of the week; minor ambulance issues with air conditioners, brakes and tires; and Grass 72 pump which went down yesterday – Fleet Maintenance is the process of trying to determine the problem.

Finally, Chief Holmes reported the District recently sent a strike team to the Hicock fire. Rick also gave a quick snapshot of the wild land fire picture across the nation, where 134 new forest fires were reported yesterday and that there are extreme insidious conditions reported in Arizona, California, Colorado, Idaho, Kansas, Montana, Nebraska, Nevada, New Mexico, North and South Dakota, Oregon, Utah, Washington, and Wyoming. Here on the West Coast, the Kerr fire in the Angeles National Forest is currently at 11,000 acres, the Biscuit fire in Oregon is approaching half a million acres, and the Tillar complex in Oregon is at about 70,000 acres. Of note, a ten-year annual average across the nation to date for acres lost should be running at about 3.2 million acres; it is currently running at 6.3 million acres, which almost doubles the annual average over the last ten years.

In response to Director McElroy's inquiry as to when the live burn exercise slated for Waterman Road will occur, Rick stated due to Training Chief Mike Ridley's long-term injury of breaking his leg, the exercise will be on hold pending his return.

D. COMMUNICATIONS FROM THE PUBLIC

1. NONE

E. CONSENT CALENDAR

1. The Board approved the August 6, 2002 joint Board meeting minutes with the Foundation Advisory Council. Perez-Mulberg, unanimous.
2. The Board ratified payment of the July 2002 bills and payroll for the EGCSO; and received and filed the Budget Status Reports for the month of July 2002. Perez-Mulberg, unanimous.
3. The Board received and filed the June 30, 2002 Quarterly Investment Report for the Local Agency Investment Fund (LAIF).
4. The Board approved a contract with ACRT, Inc. for the development of an Urban Forest Management Plan (Tree Program); approved Resolution No. 2002-54, reallocating \$2,500 for the purchase of one laptop computer for Urban Forest Management Plan software; and authorized the General Manager to sign all contract documents. Perez-Mulberg, unanimous.

F. ADVERTISED PUBLIC HEARINGS

1. NONE

G. PUBLIC HEARINGS

1. NONE

H. STAFF REPORTS

1. Per the request of the applicant, the item to consider a change of the sound wall treatment from "Laguna Blend Wall" to the Proto II type red brick wall with caps on Elk Grove Boulevard at Chezimme Estates will be postponed until the September 17 meeting.
2. The Board considered a change in policy for corridor landscaping for the Van Ruiten Acres Subdivision, a gated community of one-acre parcels located on the east side of Waterman Road, south of Bond Road and agreed to the following conditions: a) the equestrian trail will be five feet in width; b) the multi-use trail will be reduced to seven feet; and c) the developer will work with staff on plant and tree selections for the area. It was also determined the CSD will accept maintenance responsibilities for the corridor through the L&L District; staff will send a letter to the Elk Grove Planning Department with the recommended changes; and establish a new policy for consistent landscape corridors of future projects in rural areas. Perez-Wright, unanimous.

I. BOARD OF DIRECTORS BUSINESS

1. Director McElroy stated he has had inquiries from residents who were concerned the landscape corridor near the corner of Franklin and Laguna Boulevards were not being maintained and is looking pretty bad. Rita asked Director McElroy to e-mail the names of those individuals to her with their concerns and staff will contact them directly about the matter.

J. COMMUNICATIONS FROM THE PUBLIC

1. NONE

K. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

1. NONE

L. ADJOURNMENT TO EXECUTIVE SESSION

1. NONE

M. ADJOURNMENT

With no further business, the regular Board meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Rita K. Velasquez
Secretary of the Board